

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM B
PLEDGE OF ALLEGIANCE**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM B.1
PROCLAMATION RECOGNIZING
INTERNATIONAL FIREFIGHTERS
DAY
MAY 4, 2018**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM C
APPROVAL OF AGENDA**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, May 8, 2018
7:00 PM



CALL TO ORDER at _____ **P.M.**

A. ROLL CALL: Kurt Heise_____, Mark Clinton_____, Chuck Curmi _____,
Bob Doroshewitz ____, Jerry Vorva ____, Jack Dempsey_____,
Gary Heitman _____

B. PLEDGE OF ALLEGIANCE

**1. PROCLAMATION TO RECOGNIZE INTERNATIONAL
FIREFIGHTERS DAY ON MAY 4, 2018**

C. APPROVAL OF AGENDA

Tuesday, May 8, 2018

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, April 24, 2018

D.2 Acceptance of Communications, Resolutions, Reports:

n/a

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$188,337.90	\$130,818.19	\$319,156.09
Solid Waste Fund	226	494.43	395.00	889.43
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	.00	.00

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, May 8, 2018
7:00 PM



Golf Course Fund	510	197.69	966.56	1,164.25
Senior Transportation	588	428.51	27.99	456.50
Water/Sewer Fund	592	30,987.44	333,834.80	364,822.24
Trust and Agency	701	.00	.00	.00
Police Bond Fund	702	1,338.00	.00	1,338.00
Tax Pool	703	.00	.00	.00
Special Assessment Capital	805	.00	.00	
TOTALS:		\$221,783.97	\$466,042.54	\$687,826.51

E. PUBLIC COMMENTS AND QUESTIONS

F. NEW BUSINESS

1. Joint Recreation Master Plan - Public Hearing – Clerk Jerry Vorva
2. Consideration to Adopt Joint Recreation Master Plan – **Resolution #2018-05-08-24** – Supervisor Kurt Heise
3. Acceptance of Multi-Year Fiber Optic Line Services Agreement with AT&T **Resolution #2018-05-08-25** – Lieutenant Jon Brothers
4. Presentation by Golf Course Committee
5. Presentation by Corporate Benefit Solutions – Supervisor Kurt Heise and Treasurer Mark Clinton

G. SUPERVISOR AND TRUSTEE COMMENTS

H. PUBLIC COMMENTS AND QUESTIONS

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, May 8, 2018
7:00 PM



I. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**The Public Is Invited and Encouraged To Attend All Meetings of
the Board of Trustees of the Charter Township of Plymouth.**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM D.1
CONSENT AGENDA
APPROVAL OF MINUTES**

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 24, 2018**

PROPOSED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee
Jerry Vorva, Clerk

MEMBERS ABSENT: None

OTHERS PRESENT: Patrick Fellrath, Director of Public Services
Dan Phillips, Fire Chief
Jon Brothers, Police Lieutenant
Kevin Bennett, Township Attorney
Sandra Groth, Deputy Clerk
Sue Brams, Executive Assistant to the Supervisor
Alice Geletzke, Recording Secretary
26 Members of the Public

B. PLEDGE OF ALLEGIANCE - Bill Heitman

C. APPROVAL OF AGENDA
Tuesday, April 24, 2018

Moved by Trustee Heitman and seconded by Trustee Dempsey to approve the agenda for the Board of Trustees regular meeting of April 24, 2018 as written. Ayes all.

A. APPROVAL OF CONSENT AGENDA

D.1 **Approval of Minutes:**

Regular Meeting – Tuesday, April 10, 2018

D.2 **Acceptance of Communications, Resolutions, Reports:**

Building Department Monthly Report – March, 2018

Fire Department Monthly Report – March, 2018

Police Department Monthly Report – March, 2018

FOIA Report – Clerk's Office - March, 2018

FOIA Report – Police Department – March, 2018

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 24, 2018**

PROPOSED MINUTES

D.3 Approval of Township Bills:

FUND	ACCT	ALREADY PAID	TO BE PAID	TOTAL:
General Fund	101	\$384,863.13	\$74,923.32	\$459,786.45
Solid Waste Fund	226	4,141.50	102,721.95	102,854.45
Improvement Revolving (Capital)	246	.00	.00	.00
Drug Forfeiture Fund	265	.00	.00	.00
Drug Forfeiture State	266	.00	.00	.00
Drug Forfeiture IRS	267	.00	.00	.00
Golf Course Fund	510	387.01	2,235.29	2,622.30
Senior Transportation	588	3,984.15	.00	3,984.15
Water/Sewer Fund	592	634,899.58	23,441.40	658,340.98
Trust and Agency	701	.00	2,500.00	2,500.00
Police Bond Fund	702	8,686.00	.00	8,686.00
Tax Pool	703	.00	.00	.00
Special Assessment Capital	805	(7.41)	(7.41)	
TOTALS:		\$1,039,435.96	\$203,312.96	\$1,242,766.92

Trustee Dempsey pointed out a correction on Page 4 of the minutes, second paragraph under Item 2. He indicated the name of one of the two residents who spoke is Thomas Sountas.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 24, 2018**

PROPOSED MINUTES

Moved by Clerk Vorva and seconded by Trustee Heitman to approve the consent agenda for the Board of Trustees regular meeting of April 10, 2018. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS

Mr. Lynn Ehrle, former vice-president of the Consumer Alliance of Michigan, spoke regarding the issue of electro-magnetic frequencies and potential health detriments, particularly for children. He distributed written information on the subject to Board members. Supervisor Heise noted his office could put Mr. Ehrle in touch with State Representative Gary Glenn from the Midland area who is drafting legislation to address the issue.

F. NEW BUSINESS

1. Presentation by DTE Energy on Recent Ice Storm

Barbara Rykwald, Regional Manager, and Bill Cloutier, Manager of Distribution Operations, updated Board members on restoring customers to power after the recent ice storm. They also reviewed the completion of the tree-trimming and pole top maintenance, and the progress in line clearance work begun last fall.

Copies of Resolutions referred to below are on file in the Clerk's office for public perusal.

2. Professional Services Request for Stormwater Permit Application Completion – **Resolution #2018-04-24-23** – Patrick Fellrath, Director of Public Services

Patrick Fellrath, Director of Public Services, explained the necessity for assistance in responding to MDEQ by a May 21 deadline regarding the Township's application in April 2016 for reissuance of its Stormwater (MS4) Permit.

Moved by Trustee Heitman and seconded by Clerk Vorva to approve **Resolution #2018-04-24-23**, authorizing the professional services as listed on the attached proposal from Spalding DeDecker Associates, Inc., for an amount not to exceed \$9,600 for assisting Township DPS in responding to MDEQ review comments and request for additional information on Township's MS4 Permit Application. Ayes all on a roll call vote.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 24, 2018**

PROPOSED MINUTES

3. Approval of Trash, Recycle, Yard Waste Contract, Selection of Advanced Disposal previously approved under Resolution #2018-03-27-09 – Kurt Heise, Supervisor

Moved by Trustee Curmi and seconded by Trustee Heitman to approve the contract with Advanced Disposal for Plymouth Township facilities trash, recycling, and yard waste collection, and authorize the Supervisor to sign same. Ayes all on a roll call vote.

4. CLASS Investment Authorization, **Resolution #2018-04-24-22** – Mark Clinton, Treasurer

Treasurer Clinton reviewed the proposal with Board members, noting the current rates of return exceed the highest available in the approved banking depositories by .6%.

Moved by Supervisor Heise and seconded by Trustee Heitman to approve **Resolution #2018-04-24-22**, which authorizes the Charter Township of Plymouth's inclusion in the Michigan CLASS investment pool through adoption of the Participation Agreement, subject to review and approval by the Township attorney. Ayes all on a roll call vote.

5. Appointment of Jack Dempsey to the Charter Township of Plymouth Election Commission – **Resolution #2018-04-24-18** - Jerry Vorva, Clerk

Moved by Trustee Doroshewitz and seconded by Clerk Vorva to approve **Resolution #2018-04-24-18**, authorizing the appointment of Jack Dempsey to the Election Commission for a term expiring on November 20, 2020, and to authorize compensation in the amount of \$75 per meeting. Ayes all on a roll call vote, with Trustee Dempsey abstaining.

6. Appointment of Gary Heitman to the Charter Township of Plymouth Election Commission – **Resolution #2018-04-24-19** – Jerry Vorva, Clerk

Moved by Trustee Doroshewitz and seconded by Clerk Vorva to approve **Resolution #2018-04-24-19**, authorizing the appointment of Gary Heitman to the Election Commission for a term expiring on November 20, 2020, and to authorize compensation in the amount of \$75 per meeting. Ayes all on a roll call vote, with Trustee Heitman abstaining.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 24, 2018**

PROPOSED MINUTES

7. Review of PARA Authority Agreement – Board of Trustees

Board members discussed at length suggested changes to the proposed Articles of Incorporation for the Plymouth Area Recreational Authority. Among items covered were whether to include other community recreation services as authorized under Act 321, number on the Board of Directors and how appointed/elected, continuation or termination of the agreement, and budget approval.

Don Soenen of PARC asked that voters research the facts beyond what might be presented on Facebook or in a robo-call.

Mary Weidel expressed her objections to the PARC proposal.

8. Update on Hilltop Golf Course Committee – Robert Doroshewitz, Trustee

Trustee Doroshewitz updated Board members on the work of the committee, lauding their efforts. The committee will be making a presentation at the next Board meeting, May 8.

G. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise reviewed agenda topics that will appear for May meetings, with the possibility of a special meeting on May 15.

Trustee Heitman commented on businesses being interested in moving into the Township.

Treasurer Clinton noted the auditors are due to arrive on May 1, and commended all in the Clerk and Treasurer's offices for their preparation and readiness.

Trustee Curmi had questions regarding preparation for contract negotiations, trees being cut at Red Olive restaurant in the DDA area, park lawn-cutting, and conflicts regarding the manhole project contract.

H. PUBLIC COMMENTS AND QUESTIONS

Darko Martinovski, contractor for the manhole project, spoke regarding the contract conflicts.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, APRIL 24, 2018**

PROPOSED MINUTES

Bill Carter congratulated the Board and expressed his appreciation for what they are attempting to accomplish in the community.

I. ADJOURNMENT

Moved by Trustee Heitman and seconded by Clerk Vorva to adjourn the meeting at 9:15 p.m. Ayes all.

Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM D.3
CONSENT AGENDA
APPROVAL OF BILLS**

BOARD DATE

5/2/2018

FUND NAME

FUND NUMBER

TOTAL
INC PAYROLL

PAYROLL &
INVOICES PAID
PRIOR TO MEETING

INVOICES PAID
AFTER BOARD REVIEW

GENERAL FUND	101	319,156.09	188,337.90	130,818.19
SWD	226	889.43	494.43	395.00
IMPROV. REV.	246	-	-	
DRUG FORFEITURE	265	-	-	
DRUG FORFEITURE	266	-	-	
DRUG FORFEITURE	267	-	-	
GOLF COURSE FUND	510	1,164.25	197.69	966.56
SENIOR TRANSPORATION	588	456.50	428.51	27.99
WATER & SEWER	592	364,822.24	30,987.44	333,834.80
TRUST& AGENCY	701	-	-	
POLICE BOND FUND	702	1,338.00	1,338.00	
TAX POOL	703	-	-	
SPECIAL ASSESS CAPITAL	805	-	-	
TOTALS		687,826.51	221,783.97	466,042.54
GRAND TOTAL		687,826.51		

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION

INVOICE INFORMATION

ADP INC		Invoice Amount:	\$3,247.36
ADP EnterpriseTime & Workforce Now - 4/13/18		Check Date:	04/25/2018
101-290-941.000	Enterprise eTime		2,244.99
101-290-941.000	Workforce Now		630.94
101-290-941.000	Payroll Services		371.43
BLACKWELL FORD INC.		Invoice Amount:	\$11,743.00
2011 FORD ESCAPE FOR BUILDING DEPT		Check Date:	04/25/2018
101-371-863.000	FORD ESCAPE 2011		11,743.00
COMCAST		Invoice Amount:	\$144.85
Comcast High Speed Internet -May 2018 Port Stre		Check Date:	04/25/2018
101-290-941.000	Comcast High Speed Internet Port Street		144.85
COMCAST		Invoice Amount:	\$104.85
Comcast High Speed Internet Monthly Fee - FS #		Check Date:	04/25/2018
101-336-921.000	High Speed Internet FS #2 - monthly		104.85
COMCAST		Invoice Amount:	\$61.94
Monthly Cable and Internet Township Hall -(Xfinit		Check Date:	04/25/2018
101-290-941.000	May 2018 Internet & Cable Twp Hall		61.94
MICH MUN RISK MGT AUTHORITY ECP		Invoice Amount:	\$11,163.27
Electric Choice - March 2018		Check Date:	04/25/2018
101-336-921.000	Electric Choice		1,336.61
592-172-921.000	Electric Choice		708.49
101-171-921.000	Electric Choice		626.12
101-201-921.000	Electric Choice		335.02
101-209-921.000	Electric Choice		179.22
101-215-921.000	Electric Choice		544.12
101-253-921.000	Electric Choice		227.25
101-305-921.000	Electric Choice		1,798.11
101-325-921.000	Electric Choice		374.26
101-325-921.400	Electric Choice		374.26
101-336-921.000	Electric Choice		264.74
101-371-921.000	Electric Choice		394.18
101-371-921.500	Electric Choice		220.81
592-172-921.000	Electric Choice		518.93
592-172-921.000	Electric Choice		1,679.06
101-336-921.000	Electric Choice		489.88
101-691-921.000	Electric Choice		394.62
101-265-921.000	Electric Choice		228.33
588-588-921.000	Electric Choice		14.57
101-100-067.010	Electric Choice		454.69
DELTA DENTAL PLAN OF MI		Invoice Amount:	\$10,363.19
Delta Dental Plan -May 2018 (invoice and spread		Check Date:	04/25/2018
101-171-714.000	Supervisor's Dept		106.63
101-201-714.000	IT Dept		117.82
101-215-714.000	Clerk's Dept.		224.45
101-253-714.000	Treasurer's Dept.		187.04
101-265-714.000	Township Hall (Haack)		69.22
101-290-714.500	Retiree (various)		495.74
101-305-714.000	Police Dept.		2,223.88
101-305-714.500	Police Dept. Retirees		742.57
101-325-714.000	Dispatch		920.18
101-325-714.500	Dispatch Retiree		69.22

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-336-714.000	Fire Dept.	1,990.00
101-336-714.500	Fire Dept. Retirees	1,664.82
101-371-714.000	Building Dept.	374.08
101-371-714.500	Building Dept. Retirees	69.22
588-588-714.000	Senior Transportation	117.82
592-172-716.000	DPW Dept.	368.49
592-172-716.500	DPW Dept. Retirees	420.92
101-290-714.000	Assessment fee - state Claims Tax	83.27
226-226-714.000	Solid Waste Dept.	117.82

NATIONAL VISION ADMINISTRATORS LLC**Invoice Amount: \$1,275.83**

Vision Coverage May 2018 - Spreadsheet attache

Check Date: 04/25/2018

101-171-714.000	Supervisor's Dept.	14.35
101-201-714.000	IT Dept.	13.34
101-215-714.000	Clerk's Dept.	18.46
226-226-714.000	Solid Waste Dept.	13.34
101-253-714.000	Treasury Dept.	22.57
101-265-714.000	Township Hall (Haack)	9.23
101-305-714.000	Police Dept.	280.00
101-325-714.000	Dispatch	108.74
101-336-714.000	Fire Dept.	242.07
101-371-714.000	Building Dept.	49.25
588-588-714.000	Senior Transportation (Boyce)	13.34
592-172-716.000	DPW	47.16
101-305-714.500	Police RETIREES	93.31
101-325-714.500	Dispatch RETIREES	9.23
101-336-714.500	Fire RETIREES	209.19
101-290-714.500	Non Specific RETIREES	75.86
592-172-716.500	DPW RETIREES	56.39

Total Amount to be Disbursed: \$38,104.29

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

Final
Check 12/18
Page: 1/1

VENDOR INFORMATION

INVOICE INFORMATION

HGS Construction Group, LLC	Invoice Amount:	\$21,500.00
HGS Construction Group Contract Closeout - Agre	Check Date:	04/27/2018
592-291-973.090	Manhole Project Contract Closeout Agreem	21,500.00

Total Amount to be Disbursed:	\$21,500.00
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**Charter Township of Plymouth
AP Invoice Listing - Board Report**

Wheeler
J, 2/18/18
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VENDOR INFORMATION

INVOICE INFORMATION

ALERUS FINANCIAL Defined Contribution - April 27, 2018		Invoice Amount: Check Date:	\$3,530.72 05/02/2018
	<i>101-325-714.050</i>	<i>Define Contribution -Dispatch (Employer)</i>	<i>1,268.76</i>
	<i>101-100-231.000</i>	<i>Employee Cont -all</i>	<i>882.68</i>
	<i>101-305-714.030</i>	<i>Define Contribution-Police (ER)</i>	<i>1,379.28</i>
BUONO, DUANE APRIL 2018 MECH INSP PAY		Invoice Amount: Check Date:	\$4,275.00 05/02/2018
	<i>101-371-818.000</i>	<i>APRIL 2018 PAY</i>	<i>4,275.00</i>
COMCAST Monthly Cable and Internet Township Hall May 20		Invoice Amount: Check Date:	\$164.85 05/02/2018
	<i>101-290-941.000</i>	<i>Township Hall Cable/Internet service</i>	<i>164.85</i>
COMCAST Comcast High Speed Internet - Township Park -		Invoice Amount: Check Date:	\$218.07 05/02/2018
	<i>101-691-921.000</i>	<i>High Speed Internet - Township Park</i>	<i>218.07</i>
DTE ENERGY Baseball Diamonds -March 2018		Invoice Amount: Check Date:	\$174.34 05/02/2018
	<i>101-691-921.000</i>	<i>Baseball Diamonds</i>	<i>174.34</i>
DTE ENERGY Hilltop Golf Course Pumphouse March 2018		Invoice Amount: Check Date:	\$106.60 05/02/2018
	<i>510-510-737.000</i>	<i>Hilltop Golf Course Pumphouse</i>	<i>106.60</i>
HARTFORD, THE Insurance Premium Statement - May 2018 - sprea		Invoice Amount: Check Date:	\$6,836.58 05/02/2018
	<i>101-171-714.000</i>	<i>Supervisor's Dept.</i>	<i>259.58</i>
	<i>101-215-714.000</i>	<i>Clerk's Dept.</i>	<i>323.23</i>
	<i>101-201-714.000</i>	<i>IT Dept.</i>	<i>96.75</i>
	<i>101-253-714.000</i>	<i>Treasurer's Dept.</i>	<i>161.54</i>
	<i>101-305-714.000</i>	<i>Police</i>	<i>2,283.12</i>
	<i>101-325-714.000</i>	<i>Dispatch</i>	<i>647.28</i>
	<i>101-336-714.000</i>	<i>Fire</i>	<i>1,718.52</i>
	<i>101-371-714.000</i>	<i>Bulding</i>	<i>285.13</i>
	<i>588-588-714.000</i>	<i>Friendship Station</i>	<i>48.81</i>
	<i>592-172-716.000</i>	<i>Public Services</i>	<i>902.22</i>
	<i>101-265-714.000</i>	<i>Township Hall</i>	<i>50.10</i>
	<i>226-226-714.000</i>	<i>Solid Waste Dept.</i>	<i>60.30</i>
HEILEMAN, JAMES APRIL 2018 ELEC INSP PAY		Invoice Amount: Check Date:	\$2,519.00 05/02/2018
	<i>101-371-818.000</i>	<i>APRIL PAY</i>	<i>2,519.00</i>
HONKE, ANITA Medicare Part B - April and May 2018		Invoice Amount: Check Date:	\$268.00 05/02/2018
	<i>101-336-714.000</i>	<i>Medicare Part B April 2018</i>	<i>134.00</i>
	<i>101-336-714.000</i>	<i>Medicare Part B May 2018</i>	<i>134.00</i>
I.A.F.F. - LOCAL 1496 IAFF -April 2018 Union Dues (individual list attach		Invoice Amount: Check Date:	\$2,020.00 05/02/2018
	<i>101-100-232.020</i>	<i>April 2018 Union Dues</i>	<i>2,020.00</i>
KNUPP, LINDA Medicare Part B -April and May 2018-- Linda Knup		Invoice Amount: Check Date:	\$268.00 05/02/2018
	<i>101-336-714.500</i>	<i>MedicarePart B - April 2018</i>	<i>134.00</i>

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	<i>101-336-714.000</i>	<i>Medicare Part B - May 2018</i>	<i>134.00</i>
M E R S			Invoice Amount: \$100,368.65
MERS -April 2018 Employee AND Employer			Check Date: 05/02/2018
	<i>101-100-231.030</i>	<i>COAM - Employee Contrib.</i>	<i>3,336.65</i>
	<i>101-100-231.030</i>	<i>POAM - Employee Contrib</i>	<i>9,721.89</i>
	<i>101-100-231.020</i>	<i>FIRE - Employee Contrib</i>	<i>9,157.03</i>
	<i>101-100-231.050</i>	<i>DISPATCH - Employee Contrib</i>	<i>2,824.27</i>
	<i>101-305-714.030</i>	<i>COAM - Employer Contrib</i>	<i>10,400.81</i>
	<i>101-305-714.030</i>	<i>POAM - Employer Contrib</i>	<i>22,130.00</i>
	<i>101-336-714.020</i>	<i>FIRE - Employer Contrib</i>	<i>36,931.00</i>
	<i>101-325-714.050</i>	<i>DISPATCH - Employer Contrib</i>	<i>5,867.00</i>
MAAS, CARLAS			Invoice Amount: \$348.40
Medicare Part B April and May 2018			Check Date: 05/02/2018
	<i>101-336-714.000</i>	<i>Medicare Part B - April 2018</i>	<i>174.20</i>
	<i>101-336-714.000</i>	<i>Medicare Part B - May 2018</i>	<i>174.20</i>
JOHN HANCOCK LIFE INSURANCE CO.			Invoice Amount: \$4,420.26
JOHN HANCOCK EMPLOYEE CONTRIB 4-27-18 (s			Check Date: 05/02/2018
	<i>101-100-231.000</i>	<i>Employee Contribution (EEMBT)(EEVND)</i>	<i>4,420.26</i>
JOHN HANCOCK LIFE INSURANCE CO.			Invoice Amount: \$16,034.13
JOHN HANCOCK EMPLOYER PEN MATCH 4-27-18			Check Date: 05/02/2018
	<i>588-588-714.010</i>	<i>Friendship Station (Boyce)</i>	<i>230.63</i>
	<i>101-171-714.010</i>	<i>Supervisor's Office</i>	<i>1,515.06</i>
	<i>101-201-714.010</i>	<i>IT Services (Janks)</i>	<i>563.36</i>
	<i>101-215-714.010</i>	<i>Clerk's Office</i>	<i>1,780.89</i>
	<i>101-253-714.010</i>	<i>Treasurer's Office</i>	<i>954.29</i>
	<i>101-305-714.010</i>	<i>Police Dept.</i>	<i>536.74</i>
	<i>101-325-714.010</i>	<i>Dispatch (Bonadeo)</i>	<i>286.99</i>
	<i>101-336-714.020</i>	<i>Fire Dept</i>	<i>3,324.88</i>
	<i>101-336-714.010</i>	<i>Fire (Admin) (Jowsey)</i>	<i>249.75</i>
	<i>101-371-714.010</i>	<i>Building Dept.</i>	<i>1,486.36</i>
	<i>101-265-714.010</i>	<i>Township Hall (Haack)</i>	<i>238.39</i>
	<i>592-172-714.010</i>	<i>Public Services (Admin)</i>	<i>761.63</i>
	<i>226-226-714.010</i>	<i>Solid Waste (Visel)</i>	<i>299.81</i>
	<i>592-291-714.040</i>	<i>DPW</i>	<i>3,805.35</i>
JOHN HANCOCK LIFE INSURANCE CO.			Invoice Amount: \$64.40
Monthly Premium--April 2018 - Jowsey			Check Date: 05/02/2018
	<i>101-100-237.000</i>	<i>Monthly Premium-Jowsey, Richard- 4.18</i>	<i>64.40</i>
MUNSON, STEVE			Invoice Amount: \$802.00
APRIL 2018 PLBG INSP PAY			Check Date: 05/02/2018
	<i>101-371-818.000</i>	<i>APRIL 2018 PAY</i>	<i>802.00</i>
NATIONWIDE RET SOL USCM/MIDWEST			Invoice Amount: \$16,783.03
Nationwide - Contribs. for payending 4/22/18- spr			Check Date: 05/02/2018
	<i>101-100-239.000</i>	<i>Contributions for payending 4/22/18</i>	<i>16,783.03</i>
CHARTER TWSP OF PLYMOUTH			Invoice Amount: \$1,498.09
Plymouth Township - Water/Sewer -May 2018 Bill			Check Date: 05/02/2018
	<i>101-171-921.000</i>	<i>Supervisor</i>	<i>38.13</i>
	<i>101-201-921.000</i>	<i>Information Services</i>	<i>20.40</i>
	<i>101-209-921.000</i>	<i>Assessors</i>	<i>10.91</i>
	<i>101-215-921.000</i>	<i>Clerk</i>	<i>33.13</i>
	<i>101-253-921.000</i>	<i>Treasurer</i>	<i>13.84</i>

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-265-854.000	Township Hall	52.33
101-305-921.000	Police	109.49
101-325-921.000	Communications/Dispatch	22.79
101-336-921.000	Fire	458.07
101-371-921.000	Building	24.00
101-371-921.500	Community Development	13.45
101-691-921.000	Park	364.40
226-226-921.000	Solid Waste	3.16
592-172-921.000	DPW Admin / General Expense	162.90
510-510-737.000	Golf Course	91.09
592-444-745.000	Power and Pumping	53.87
588-588-921.000	Friendship Station	3.34
101-325-921.400	Dispatch (Admin)	22.79

A T & T LONG DISTANCE**Invoice Amount: \$80.49**

Long Distance Allocation -March 2018

Check Date: 05/02/2018

101-201-853.000	-info services	5.50
101-209-853.000	Assessing	3.29
101-371-853.000	Building	9.16
101-336-853.000	Fire	14.46
101-171-853.000	Supervisor	8.57
101-253-853.000	Treasurer	7.31
101-215-853.000	Clerk	4.27
101-371-853.500	Community Development (Planning)	3.41
101-325-853.000	Dispatch	5.51
101-265-854.000	Township Hall	1.31
101-691-853.000	Park	1.03
592-172-853.000	DPW	2.03
101-305-853.000	Police	14.64

VERIZON WIRELESS**Invoice Amount: \$61.07**

Verizon - Cell Phones for Park & Fire -April 2018

Check Date: 05/02/2018

101-691-853.000	Park Cell phone	40.01
101-336-853.000	Cell phone - fire	21.06

Total Amount to be Disbursed: \$160,841.68

**Charter Township of Plymouth
AP Invoice Listing - Board Report****VENDOR INFORMATION****INVOICE INFORMATION**

35TH DISTRICT COURT			Invoice Amount:	\$738.00
POLICE BOND 4/17/2018			Check Date:	04/22/2018
	<i>702-100-087.000</i>	<i>6080</i>		<i>738.00</i>
Total Amount to be Disbursed:				\$738.00

Charter Township of Plymouth
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VENDOR INFORMATION

INVOICE INFORMATION

35TH DISTRICT COURT POLICE BOND 4/19/2018 <i>702-100-087.000</i> <i>6101</i>	Invoice Amount: Check Date:	\$100.00 04/29/2018 <i>100.00</i>
35TH DISTRICT COURT POLICE BOND 4/25/2018 <i>702-100-087.000</i> <i>6104</i> <i>702-100-087.000</i> <i>6105</i>	Invoice Amount: Check Date:	\$400.00 04/29/2018 <i>300.00</i> <i>100.00</i>
35TH DISTRICT COURT POLICE BOND 4/24/2018 <i>702-100-087.000</i> <i>6103</i>	Invoice Amount: Check Date:	\$100.00 04/29/2018 <i>100.00</i>
Total Amount to be Disbursed:		\$600.00

Charter Township of Plymouth
AP Invoice Listing - Board Report

VENDOR INFORMATION

INVOICE INFORMATION

A.S.C., INC ASC -Security Service Labor - replace card reader 101-691-818.000	Replace card reader at Twp. Park	Invoice Amount: Check Date:	\$172.00 05/08/2018 172.00
ALLIE BROTHERS UNIFORMS Uniform Equip/C. Bulmer Inv. 70504 4/10/18 101-325-758.000	Uniform Belt	Invoice Amount: Check Date:	\$34.99 05/08/2018 34.99
ALLIE BROTHERS UNIFORMS Uniform Equip/Rupard Inv. 70491 4/10/18 101-305-758.000 101-305-758.000 101-305-758.000 101-305-758.000 101-305-758.000	Add braid to pants Add sgt. chevrons to winter coat Add sgt. chevrons to sping jacket Add sgt. chevrons to s/s shirts Add sgt. chevrons to l/s shirts	Invoice Amount: Check Date:	\$66.00 05/08/2018 24.00 6.00 6.00 18.00 12.00
ANDREW TREE SERVICE, INC. Remove large brush piles and create woodchips f 101-691-931.000	Services at Twp. Park	Invoice Amount: Check Date:	\$900.00 05/08/2018 900.00
APOLLO FIRE EQUIPMENT Air Bag Regulator 101-336-978.000	#266R178 Air Bag Regular	Invoice Amount: Check Date:	\$600.00 05/08/2018 600.00
ASSOCIATED NEWSPAPERS OF MICHIGAN PN-ZBA Meeting 5/3/18, App 1569&1570 - Pub 4/ 101-215-813.000	PN-5/3/18 ZBA Mtg-Pub 4/19/18	Invoice Amount: Check Date:	\$28.98 05/08/2018 28.98
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice - Parks and Rec Master Plan 101-215-813.000	PN - P&R Master Plan-Pub 4/12/18	Invoice Amount: Check Date:	\$32.03 05/08/2018 32.03
ASSOCIATED NEWSPAPERS OF MICHIGAN Public Notice Sewage Disposal System 101-528-727.000	PN- Sewage system backup-Pub 4/12/18	Invoice Amount: Check Date:	\$22.85 05/08/2018 22.85
ASSOCIATED NEWSPAPERS OF MICHIGAN Ad for Police Auction Inv. 44492 4/19/18 101-305-727.000	Ad for Police Auction, 4/29/18	Invoice Amount: Check Date:	\$75.00 05/08/2018 75.00
NAPA Auto Parts of Plymouth Rain -x 101-336-863.000 101-336-863.000	Rain-x Glass Rain-x cleaner	Invoice Amount: Check Date:	\$19.97 05/08/2018 15.98 3.99
B & R JANITORIAL SUPPLY JANITORIAL SUPPLY 101-265-776.000 101-265-858.000 101-305-776.000 101-325-727.000 101-336-776.000 592-172-776.000	INVOICE 181566 INVOICE 181566 INVOICE 181566 INVOICE 181566 INVOICE 181566 INVOICE 181566	Invoice Amount: Check Date:	\$469.41 05/08/2018 211.23 14.08 117.35 46.94 9.39 70.42
B & R JANITORIAL SUPPLY Painted Floor Service in police dept. Inv. 181565 101-305-776.000	Locker rooms and equipment room	Invoice Amount: Check Date:	\$520.00 05/08/2018 520.00

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION

INVOICE INFORMATION

BATTERIES PLUS BULBS			Invoice Amount:	\$334.88
batteries			Check Date:	05/08/2018
	101-336-851.000	SL124 battery		296.85
	101-336-851.000	1.5 V Rayalaa -24PP		7.99
	101-336-851.000	1.5V Rayal-C, ALC 6J		5.10
	101-336-851.000	9V Rayal9VA-12PPJ		17.95
	101-336-851.000	ALAAA-18PPJ		6.99
BLACKWELL FORD INC.			Invoice Amount:	\$34.33
Oil change for Ford F-250 (invoice # 329030 - R			Check Date:	05/08/2018
	101-691-931.000	Oil change, labor, filter, multipoint ck		34.33
CODE SAVVY CONSULTANTS LLC			Invoice Amount:	\$745.00
OERLIKON METCO EMERGENCY ALARM SYSTEM			Check Date:	05/08/2018
	101-371-818.000	INVOICE 1324		745.00
CODE SAVVY CONSULTANTS LLC			Invoice Amount:	\$1,090.00
SPRINKLER SYSTEM PLAN REVIEW LOC PERFOR			Check Date:	05/08/2018
	101-371-818.000	INVOICE 1326		1,090.00
Core & Main			Invoice Amount:	\$5,320.48
Hydrant Parts QUOTE			Check Date:	05/08/2018
	592-291-934.000	H74 UPR STM O/R 5.25"		486.81
	592-291-934.000	H79 LWR STEM 5'6" BURY		766.00
	592-291-934.000	H79 LWR STEM 6' BURY		814.70
	592-291-934.000	H95 SAFETY SLEEVE		214.35
	592-291-934.000	SAFETY STEM CPLG H75 HYDRANTS DATED 19		488.90
	592-291-934.000	H94 SET SCRW-OLD CPLG		15.90
	592-291-934.000	BONNET GASKET 5-1/4		73.85
	592-291-934.000	H86 SET RING GSK 5.25		118.14
	592-291-934.000	H-127 LOWER STEM 5'6"		467.76
	592-291-934.000	H-127 LOWER STEM 6'0"		995.34
	592-291-934.000	H-123 UPPER STEM 5"		231.27
	592-291-934.000	6BR FLANGE KIT		647.46
CORRIGAN OIL COMPANY			Invoice Amount:	\$2,026.87
Fuel 4/16/18			Check Date:	05/08/2018
	592-291-863.000	Gas 87 - Ethanol		846.34
	592-291-863.000	Dyed Ultra Low Sulfur #2 Mix		1,169.78
	592-291-863.000	Fuel Tax Recap		10.75
Dornbos Sign, Inc.			Invoice Amount:	\$211.75
Custom Park signs - invoice #37885			Check Date:	05/08/2018
	101-691-931.000	Soccer Field Closed signs		198.00
	101-691-931.000	Freight		13.75
DIAMOND PROCLEAN, LLC			Invoice Amount:	\$1,670.00
WINDOW CLEANING			Check Date:	05/08/2018
	101-305-776.000	INVOICE 22086		163.75
	101-265-776.000	INVOICE 22086		491.25
	101-265-776.000	INVOICE 22086		825.00
	101-305-776.000	INVOICE 22086		190.00
JACK DOHENY COMPANIES INC			Invoice Amount:	\$219.50
Ripsaw			Check Date:	05/08/2018
	592-172-973.080	Ripsaw 10. Blue		212.00
	592-172-973.080	JS E4F4-S 1/2" male x female		7.50

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

Dominion Voting		Invoice Amount:	\$32,235.00
Election Equipment		Check Date:	05/08/2018
	101-262-978.000	ICP Tabulators w/o ballot box	8,790.00
	101-262-978.000	ICP Tabulators w/ballot box	15,885.00
	101-262-978.000	Communications Manager Module	3,500.00
	101-262-978.000	EMS Express Server Kit	1,860.00
	101-262-978.000	EMS Express Listener Server	2,200.00
Express Photo & Portraits		Invoice Amount:	\$400.00
FD Dept photo		Check Date:	05/08/2018
	101-336-963.000	Fire Dept Group photos	400.00
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$1,712.50
2017 Manhole Adjustment - Field Eng.		Check Date:	05/08/2018
	592-291-973.090	2017 Manhole Adjustment - Field Eng.	1,712.50
GFL Environmental USA, Inc.		Invoice Amount:	\$195.00
DPW RECYCLE CENTER		Check Date:	05/08/2018
	226-226-810.500	04/10/18 - CARDBOARD/PAPER RECYCLE	195.00
GFL Environmental USA, Inc.		Invoice Amount:	\$125.00
DPW STREET SWEEPING DEBRIS		Check Date:	05/08/2018
	592-291-973.033	DROP OFF TEMP DUMPSTER - STREET SWEEP	125.00
Great Lakes Ace Hardware		Invoice Amount:	\$70.99
Set Up 2018 Blanket PO		Check Date:	05/08/2018
	101-691-931.000	2018 Blanket PO	70.99
HALT FIRE INC		Invoice Amount:	\$1,476.01
E1 drains and brake chambers		Check Date:	05/08/2018
	101-336-863.000	E1 drains and brake chambers	1,476.01
HALT FIRE INC		Invoice Amount:	\$554.61
E2 replaced auto ejector		Check Date:	05/08/2018
	101-336-863.000	E2 replaced auto eject	554.61
HALT FIRE INC		Invoice Amount:	\$25.00
couplers		Check Date:	05/08/2018
	101-336-863.000	Couplers	25.00
HALT FIRE INC		Invoice Amount:	\$68.96
couplers		Check Date:	05/08/2018
	101-336-863.000	5 couplers	68.96
HALT FIRE INC		Invoice Amount:	\$1,361.41
E3 siren speaker		Check Date:	05/08/2018
	101-336-863.000	E3 siren speaker	1,361.41
HARRELL'S, LLC		Invoice Amount:	\$966.56
INV 01124811 Trimec Bentgrass 2.5 Gal (HA)		Check Date:	05/08/2018
	510-510-737.000	Trimec Bentgrass 2.5 Gal (HA)	966.56
HEALTH EMERGENCY MEDICAL SERVICES,		Invoice Amount:	\$50.00
2018 PHARMACY PARTICIPATION FEES ENGINE		Check Date:	05/08/2018
	101-336-863.000	2018 PHARMACY PARTICIPATION FEE ENG #1	50.00

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION

INVOICE INFORMATION

HEMS ALS vehicle licenses <i>101-336-863.000</i>	<i>ALS vehicle license renewal</i>	Invoice Amount: Check Date:	\$200.00 05/08/2018 <i>200.00</i>
HINES PARK LINCOLN MERCURY, INC. Vehicle Repair/106809 4/13/18 - See Notes Attac <i>101-305-863.000</i>	<i>Body Repair from Accident w/patrol car</i>	Invoice Amount: Check Date:	\$706.20 05/08/2018 <i>706.20</i>
Home Depot USA Inc. PERMIT REFUND PB-18-0095 <i>101-371-818.000</i>	<i>11895 AMHERST CT</i>	Invoice Amount: Check Date:	\$80.00 05/08/2018 <i>80.00</i>
HUMANE SOCIETY OF HURON VALLEY Stray Impound Services - March 2018 Inv. 20180 <i>101-305-819.000</i>	<i>Stray Impound Services</i>	Invoice Amount: Check Date:	\$100.00 05/08/2018 <i>100.00</i>
RICOH USA, INC. Service on Ricoh SP5210DN <i>101-215-851.000</i> <i>101-215-851.000</i>	<i>Labor to repair Ricoh SP5210DN-Acctg</i> <i>Matts & Handling Charge</i>	Invoice Amount: Check Date:	\$170.45 05/08/2018 <i>144.00</i> <i>26.45</i>
J & B MEDICAL SUPPLY INC demo training kit <i>101-336-836.000</i>	<i>Demo/Training kit</i>	Invoice Amount: Check Date:	\$85.00 05/08/2018 <i>85.00</i>
J.N.S. Service Repairs on Park Vehicle - 2009 Ford F-250 - Invoic <i>101-691-863.000</i> <i>101-691-863.000</i> <i>101-691-863.000</i>	<i>Labor</i> <i>Parts</i> <i>Tax</i>	Invoice Amount: Check Date:	\$827.69 05/08/2018 <i>343.00</i> <i>457.25</i> <i>27.44</i>
JOWSEY, NANCY Reimbursement for Table covers for WWC Meetin <i>101-336-963.000</i>	<i>7 table cloths for WWC Meeting/Luncheon</i>	Invoice Amount: Check Date:	\$22.19 05/08/2018 <i>22.19</i>
KNIGHT TECHNOLOGY GROUP, INC. Technical support - Invoice 11094 <i>101-290-941.000</i>	<i>Technical Support</i>	Invoice Amount: Check Date:	\$720.00 05/08/2018 <i>720.00</i>
MARK'S OUTDOOR POWER EQUIPMENT Safety Equipment Repair/ Exhaust Fan <i>592-291-851.000</i> <i>592-291-851.000</i> <i>592-291-851.000</i> <i>592-291-851.000</i>	<i>Oil</i> <i>Ethanol Free Fuel</i> <i>Engine Packed Single Carton</i> <i>Labor</i>	Invoice Amount: Check Date:	\$424.05 05/08/2018 <i>4.05</i> <i>4.00</i> <i>299.00</i> <i>117.00</i>
MARK'S OUTDOOR POWER EQUIPMENT Small Engine Recoil Rope <i>592-291-863.000</i>	<i>9ft recoil rope</i>	Invoice Amount: Check Date:	\$9.00 05/08/2018 <i>9.00</i>
MICHIGAN CAT Repair for stripped wheel stud on left wheel <i>592-291-851.000</i> <i>592-291-851.000</i> <i>592-291-851.000</i> <i>592-291-851.000</i> <i>592-291-851.000</i>	<i>Labor- Segment 99</i> <i>Parts</i> <i>Labor- Segment 1</i> <i>Truck use</i> <i>Environmental Charges</i>	Invoice Amount: Check Date:	\$324.05 05/08/2018 <i>115.00</i> <i>30.37</i> <i>136.00</i> <i>31.38</i> <i>11.30</i>

Charter Township of Plymouth
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INVOICE INFORMATION

M M L WORKERS' COMPENSATION FUND		Invoice Amount:	\$31,759.00
MML - Workers Comp Fund - July 2018- 2019 Cov		Check Date:	05/08/2018
101-100-123.000	Policy Premium Installment #1		31,759.00
MICHIGAN ASSOCIATION OF PLANNING		Invoice Amount:	\$650.00
Planning Commission Annual Dues 7-1-18--6-30-1		Check Date:	05/08/2018
101-801-861.000	Annual Membership Dues		650.00
MICHIGAN, STATE OF		Invoice Amount:	\$50.00
apply for rescue lic participation fee Eng #1		Check Date:	05/08/2018
101-336-863.000	pharmacy participation license fee		50.00
Ferguson Waterworks #3386		Invoice Amount:	\$14.46
Additional delivery fee for quote dated 3/19/18		Check Date:	05/08/2018
592-172-780.000	Delivery		14.46
MICHIGAN LINEN SERVICE		Invoice Amount:	\$84.35
Uniforms		Check Date:	05/08/2018
592-172-758.000	Uniforms 4/13/18		84.35
MICHIGAN LINEN SERVICE		Invoice Amount:	\$84.35
Uniforms		Check Date:	05/08/2018
592-172-758.000	Uniforms 4/20/18		84.35
MICHIGAN LINEN SERVICE		Invoice Amount:	\$320.18
Uniforms (order)		Check Date:	05/08/2018
592-172-758.000	R41 BIB		95.20
592-172-758.000	12500 Sweatshirt		52.98
592-172-758.000	J133 Jacket		97.00
101-691-758.000	100504 (For Parks)		75.00
MOTOROLA SOLUTIONS, INC.		Invoice Amount:	\$312.18
Motorola Charger for Chiefs Office		Check Date:	05/08/2018
101-336-851.000	Desk Charger for Chief and Inspector		309.38
101-336-851.000	Service Charge		2.80
MOTOROLA SOLUTIONS, INC.		Invoice Amount:	\$13,143.84
Service Renewal Agreement - Dispatch Console In		Check Date:	05/08/2018
101-325-851.000	Service Period 4/1/18 - 3/31/19		13,143.84
OAKLAND COUNTY RADIO COMMUNICATIONS		Invoice Amount:	\$2,038.04
Jan-March Lic, Maint, Software fees		Check Date:	05/08/2018
101-336-824.000	Jan-March Lic., Maint, Software fees		2,038.04
OFFICE DEPOT		Invoice Amount:	\$2,701.55
Fellowes Powershred 485Ci Cross-Cut Shredder		Check Date:	05/08/2018
101-215-978.000	Fellowes Powershred 485Ci CC Shredder		2,626.55
101-215-978.000	Freight Charge		75.00
OFFICE DEPOT		Invoice Amount:	\$347.92
Lockup Supplies Inv. 121883218001 4/3/18		Check Date:	05/08/2018
101-325-727.400	Ink for lockup printer		347.92
OFFICE DEPOT		Invoice Amount:	\$167.56
Supplies for Assessor's Office, Supervisor's Office		Check Date:	05/08/2018
101-171-727.000	OD Brand Copy Paper 20Lb		27.99

**Charter Township of Plymouth
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VENDOR INFORMATION

INVOICE INFORMATION

	101-171-727.000	Brother TZ - Blak on white label tape	17.59
	101-209-727.000	Paper Mate Dry Line Correction Tape	8.92
	101-171-727.000	OD Brand Invisible Tape	7.56
	101-209-727.000	OD Legal File Folders	16.19
	101-209-727.000	OD Legal Pads	6.03
	101-209-727.000	Banker's Box Moving Boxes	22.49
	101-209-727.000	Post itnotes - #0809939	6.22
	588-588-727.000	OD Brand Copy Paper 20 LB	27.99
	101-171-727.000	Post It Notes pop up sticky 3x3	19.79
	101-209-727.000	Swingline Staples	6.79

OFFICE DEPOT

Office Supplies includiing 5 inch binders for accou		Invoice Amount:	\$258.95
		Check Date:	05/08/2018
	101-215-727.000	Canned Cleaning Duster pack of 3	14.44
	101-215-727.000	Heavyweight Sheet Protectors box of 25	7.99
	101-215-727.000	Sign holder 11" H x 8.5" W	5.36
	101-215-727.000	5" Dark Blue Binders for accounting	231.16

OFFICE DEPOT

Office Supplies Inv. 121890811001 4/3/18		Invoice Amount:	\$209.40
		Check Date:	05/08/2018
	101-325-727.000	Communications Center Supplies	209.40

OFFICE DEPOT

Office Supplies Inv. 124081942001 4/9/18		Invoice Amount:	\$80.92
		Check Date:	05/08/2018
	101-305-727.000	DVD-R's for Records	80.92

OFFICE DEPOT

Office Supplies Inv. 124082302001 4/10/18		Invoice Amount:	\$133.84
		Check Date:	05/08/2018
	101-305-727.000	Verbatim DVD's/CD-R's for records	133.84

OAKLAND COUNTY

Out-County GIS Data Inv. INF0002312 3/31/18		Invoice Amount:	\$32.50
		Check Date:	05/08/2018
	101-325-818.000	GIS DATA	32.50

Physio-Control, Inc.

laryngoscope blades		Invoice Amount:	\$142.68
		Check Date:	05/08/2018
	101-336-836.000	Laryngoscope blades	142.68

Plymouth Tailoring & Alterations

FLAG REPAIR		Invoice Amount:	\$25.00
		Check Date:	05/08/2018
	101-265-776.000	STATE FLAG REPAIR	25.00

PLYMOUTH POSTMASTER

Postal Permit 218 - 1st Class Presort & USPS Mktg		Invoice Amount:	\$450.00
		Check Date:	05/08/2018
	101-171-727.000	Postal Permit 218 - Newsletters	225.00
	101-528-727.000	Postal Permit 218 - Water Bills	225.00

CHARTER TWSP OF PLYMOUTH

Credit Card expenditures - March 2018		Invoice Amount:	\$5,370.18
		Check Date:	05/08/2018
	101-325-727.000	Brothers-Micro USB Cable (Amazon)	62.98
	101-325-727.000	Brothers-IPhone Charge Cord (Amazon)	9.98
	101-325-758.000	Brothers-Posi.Promo-Gold Line Lapel Pins	40.24
	101-171-727.000	Coobatis-ID Wholesaler-Supplies ID Machi	170.50
	592-172-960.000	Fellrath-BATCO-Training for 2 DPW	250.00
	592-172-960.000	Fellrath-Seminar MIAWWA (Fellrath)	115.00
	226-226-960.000	Fellrath-MRC Membership Visel	200.00
	101-336-776.000	Fox (Bukis) HD-Storage hooks, paint etc	343.12
	101-336-776.000	Fox (Bukis) HD- Plumbing items - repair	109.29

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-336-978.000	Fox (Bukis) ACE-portable heater	139.99
101-336-776.000	Fox (Bukis)HD-6 f step ladder	99.96
101-336-863.000	Fox (Bukis) VIC Bond Sles-pipe and valve	62.12
101-336-776.000	Fox (Bukis) Dishwasher for FS 2	597.60
101-336-776.000	Fox (Caswell) ACE-3/4" ball valve	13.99
101-305-963.000	Gordon-Target-Juice/Water for mtg	6.42
101-305-963.000	Gordon-Einstein-Coffee/Bagels mtg.	66.76
101-305-863.000	Gordon-St. of MI - plate renewal	79.56
101-336-776.000	Gross-HD-ceiling tiles	165.45
101-265-776.000	Haack-Sams-Supplies	149.15
101-305-776.000	Haack-HD-Achors & Supplies	39.76
101-265-776.000	Haack-Carousel Carpet Cleaning	975.00
101-265-776.000	Haack-Lighting Supply.com-bulbs	37.00
101-215-727.000	Haack-Engraving Connection=nameplate	21.12
101-265-858.000	Haack-Carousel CarpetCleaning-FS	150.00
101-691-931.000	Haack-Delwood Supply-Toilet	100.96
592-291-935.000	Hamann-HD-Shop Supplies	127.19
592-291-935.000	Hamann-HD-Tools, supplies	150.02
592-443-937.000	Hamann- ACE-Bolt & Nuts	79.35
101-691-931.000	Hamann-Macomb Group-Toilet Parts Park	27.20
101-691-931.000	Hamann-Macomb Group-Caps & valves	213.42
592-172-958.000	Hamann-AWWA Membership-Hamann	211.00
101-691-931.000	Hamann-HD-Marker, wax ring, bolts	10.94
592-172-960.000	Hamann- MIAWWA-Water Dist. Class	115.00
101-265-776.000	Lewis-Batteries Plus-HeadLamp Light	24.45
101-336-960.000	Phillips-BLS & ACLS renewals	346.00
101-336-960.000	Phillips-Amazon Membership (later refund	12.99
101-336-727.000	Gross-Lee's Chicken (fire food)	46.67

PRINTING SYSTEMS INC

1099 misc 3-part laser form, copies A,B,C

101-253-727.000 1099 misc forms, 3-part laser
101-253-727.000 freight

Invoice Amount: \$40.91
Check Date: 05/08/2018

30.16
10.75

PRIORITY ONE EMERGENCY

single linear led red

101-336-863.000 40R02zrr linear led red/fr

Invoice Amount: \$115.75
Check Date: 05/08/2018

115.75

AIRGAS USA, LLC

oxygen & acetylene

101-336-836.000 Oxygen & Acetylene

Invoice Amount: \$52.55
Check Date: 05/08/2018

52.55

Joseph Smitherman

Clothing Reimbursement for 2018 - Detective Bur

101-305-758.000 Union Contract Clothing Allowance

Invoice Amount: \$359.27
Check Date: 05/08/2018

359.27

SUNSHINE MEDICAL SUPPLY

Ultra One Latex Gloves

101-325-727.000 Small 265.00
101-325-727.000 Medium 265.00
101-325-727.000 Large 265.00
101-325-727.000 Fuel and Handling Charge 4.95

Invoice Amount: \$799.95
Check Date: 05/08/2018

SURE-FIT LAUNDRY CO.

Prisoner Blanket Cleaning Inv. 399376 4/19/18

101-325-851.400 Blanket Cleaning

Invoice Amount: \$13.50
Check Date: 05/08/2018

13.50

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION

INVOICE INFORMATION

TOWN LOCKSMITH Keys made by Sgt. Seipenko - Receipt #32154 2/ 101-305-727.000 A1207 BRN KZ	Invoice Amount: Check Date:	\$19.80 05/08/2018 19.80
USA BLUEBOOK Marking Equipment 592-291-935.000 Stripe Wand 33' Overall Length 592-291-935.000 Flag 21' Wire Staff (Blue) 592-291-935.000 Rust Oleum Invert 592-291-935.000 Freight	Invoice Amount: Check Date:	\$234.89 05/08/2018 43.95 79.20 53.95 57.79
UPPER LEVEL GRAPHICS Explorer Repair Inv.17874 4/9/18 101-305-863.000 Add cut reflective "SUPERVISOR"	Invoice Amount: Check Date:	\$85.00 05/08/2018 85.00
Brighton Analytical, LLC Metals tested 4/13/18 from Street Sweeping 592-291-973.033 10 MDEQ Metals	Invoice Amount: Check Date:	\$120.00 05/08/2018 120.00
VAN BUREN ELECTRIC Sta#2 light pole repairs 101-336-776.000 Light pole repair @ station #2	Invoice Amount: Check Date:	\$1,670.00 05/08/2018 1,670.00
VAN BUREN ELECTRIC Sta#2 exterior light replaced 101-336-776.000 Sta #2 exterior lighting repairs	Invoice Amount: Check Date:	\$1,987.00 05/08/2018 1,987.00
WAYNE COUNTY 1/18 Traffic Signal Energy 101-446-920.000 Traf Sig Energy 1/18	Invoice Amount: Check Date:	\$131.00 05/08/2018 131.00
WCA ASSESSING Appraisal Services Rendered May 2018 101-209-818.000 Appraisal Services Rendered 101-209-818.000 Co-Star Services 101-209-818.000 Appraisal Personnel	Invoice Amount: Check Date:	\$22,760.17 05/08/2018 18,853.50 156.67 3,750.00
Great Lakes Water Authority GLWA - March 2018 Water Usage Charges 592-441-741.000 GLWA March 2018 Water Usage	Invoice Amount: Check Date:	\$316,012.14 05/08/2018 316,012.14
Total Amount to be Disbursed:		\$460,282.54

Charter Township of Plymouth
AP Invoice Listing - Board Report

BR
17
5/2/18

VENDOR INFORMATION

INVOICE INFORMATION

Bidigare Contractors, Inc.

9/7/17 Water Main Repair at 41605 Ann Arbor Rd
592-291-932.000

9/7/17 12" WMB at AARd/McClumpha

Invoice Amount:

\$5,760.00

Check Date:

05/07/2018

5,760.00

Total Amount to be Disbursed:

\$5,760.00

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM E
PUBLIC COMMENTS AND
QUESTIONS**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM F.1
DISCUSSION AND PUBLIC
HEARING
JOINT RECREATION MASTER PLAN
ADOPTION**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 8, 2018

ITEM: Hold a Public Hearing to allow the public to hear about the plan purpose, process and contents of the Joint 5 Year Parks and Recreation Master Plan

PRESENTER: Clerk Jerry Vorva, Steve Anderson and Leah Groya

BACKGROUND:

We are reaching the culmination of the lengthy process of working toward the creation and adoption of a Joint 5 Year Parks and Recreation Plan with the City of Plymouth. We will be holding a public hearing to allow a brief presentation of the progress toward that end and allow public comment.

RECOMMENDATION:

Hold Public Hearing and allow public comment.

PROPOSED MOTION: I move to open the Public Hearing on the Joint 5 Year Parks and Recreation Master Plan between the City of Plymouth and the Charter Township of Plymouth. Public Hearing is open at _____ PM.

Motion By: _____ **Seconded By:** _____

Roll Call:

____Dempsey, ____Heitman, ____Clinton, ____Curmi, ____Doroshewitz, ____Vorva, ____Heise

I move to close the Public Hearing at _____ PM.

Motion By: _____ **Seconded By:** _____

Roll Call:

____Dempsey, ____Heitman, ____Clinton, ____Curmi, ____Doroshewitz, ____Vorva, ____Heise



**Joint Plymouth Community
Parks + Recreation Master Plan
2018-2022**

DRAFT FOR PUBLIC REVIEW

JOINT PLYMOUTH COMMUNITY PARKS + RECREATION MASTER PLAN

public hearing
may 2018

livingLAB:



PURPOSE OF PLAN

- 1 Assists in documenting needs + priorities
- 2 A tool during annual budgeting process
- 3 Serves as guide throughout the year for staff and leadership
- 4 Follows the MDNR guidelines and enables the City and Township to be eligible to apply for grants
- 5 Can be amended during the 5-Year timeframe if priorities shift



WHAT IT ISN'T...

Does not solve all the issues and concerns.

Helps to identify and document them so they can be addressed in the upcoming months and years.



PLAN CONTENTS

MDNR issues guidance for contents + process

5- Year Plan includes:

- Community Description
- Planning Process
- Administrative Structure
- Inventory
- Basis For Action
- Action Plan



INPUT PROCESS

Joint Parks + Recreation Telephone Survey
Conducted by EPIC MRA – Last Fall

Plymouth Twp Arts, Recreation + Heritage Committee Report (2017)

Public Workshops (2) – January

Online Input Collected – Jan/Feb

Commission + Board Input – February

Draft Plan available for review – April 5th

City Commission Public Hearing + Adoption Mtg – Last Night

Public Hearing – TONIGHT

Consider Adoption - TONIGHT



ACTION PROGRAM

Outlines direction City and Township (individually + jointly) would like to pursue over the next 5 years

Goals (6) + Objectives (29)

Capital Improvement Priorities



CONNECTIVITY + ACCESSIBILITY GOAL

Ensure connectivity and accessibility to and within the Plymouth Community via improved pedestrian and bicyclist safety and mobility.



NATURAL RESOURCES GOAL

Preserve and protect the natural resources and environmentally sensitive lands within the community while maintaining appropriate public use, access, and enjoyment.



PARTNERSHIPS GOAL

Coordinate with other recreation providers and entities in order to provide the community with diverse program and facility opportunities that are cost effective and efficient.



PROGRAMS GOAL

Coordinate with other parks and recreation providers and supporters to ensure quality, diverse, accessible, and affordable programs for all residents of the Plymouth Community.



FACILITIES GOAL

Where appropriate and possible, seek opportunities to improve and expand existing and potential future parks and recreation facilities.



OPERATIONS, MAINTENANCE + FUNDING

Strive to ensure effective and efficient operation and maintenance of public parks and facilities within the Plymouth Community and seek alternative funding sources and partnerships to assist in implementation.

Joint Plymouth Community
Capital Improvement Priorities
2018-2022

	Magnitude of Cost	Short-Term (1-3 yrs)	Mid-Term (3-5 yrs)	Long-Term (5+ yrs)	On-Going	Potential Funding Sources
PLYMOUTH TOWNSHIP GENERAL ITEMS						
Senior Health and Wellness Center	\$ 5,000,000.00			X		TBD
Joint Plymouth Community Connectivity Plan (Infrastructure)	\$25,000,000.00	X				Gr, Split with City
Phoenix Lake - Launch Area (kayak, canoe, ferry)	\$ 2,000,000.00			X		TBD
Plymouth Township Park						
Garbage Cans / Cribbs	\$ 10,000.00	X				Gr, WCFM
Replace Wooden Playstructure	\$ 300,000.00		X			Gr, WCFM, MRRT, IRGP, Private Donation
Sand Volleyball Courts (2)	\$ 50,000.00	X				Gr, WCFM, MRRT, IRGP
Nature Trail - ADA Conversion	\$ 100,000.00		X			Gr, WCFM, MRRT, IRGP, CDBG
Pavilion/Shelter Repairs	\$ 250,000.00	X				Gr, TBD
Battling Capes at Ball Diamonds (4)	\$ 45,000.00	X				Gr, WCFM, Private Donation
Road & Lot Resurfacing	\$ 450,000.00	X				Gr, WCFM, CDBG
Picnic Tables (40)	\$ 20,000.00	X				Gr, WCFM
LED Lighting for Ball Diamonds	\$ 400,000.00		X			Gr, WCFM, MRRT, IRGP, Private Donation
Security Measures for entire Park	\$ 100,000.00		X			Gr, TBD
Open Air Picnic Area Leveling	\$ 20,000.00		X			Gr, WCFM, MRRT, IRGP, CDBG
Pre-Fab Storage Shed for North End of Park	\$ 20,000.00		X			Gr, TBD
Concrete leveling for Four Seasons Pavilion	\$ 8,000.00	X				Gr, TBD
Hilltop Golf Course						
New Cart Paths (entire course)	\$ 505,000.00		X			Gr, TBD
Tees / Remove Tees	\$ 40,000.00		X			Gr, TBD
Club House Improvements	\$ 500,000.00		X			Gr, TBD
New Golf Carts (60)	\$ 158,000.00		X			Gr, TBD
Beverage Cart	\$ 14,600.00		X			Gr, TBD
Turf Maintenance Equipment	\$ 120,000.00		X			Gr, TBD
Lake Pointe Soccer Park						
Safety Surfacing under Play Structures	\$ 4,000.00	X				Gr, WCFM, Private Donation
Watersball Court	\$ 10,000.00		X			Gr, WCFM, IRGP
Upgrade Security Cameras	\$ 1,000.00	X				Gr, TBD
Strip and Seed 11x11 and 9x9 Game Fields	\$ 80,000.00		X			Gr, WCFM, IRGP, Private Donation, Split with City
Miller Family Park						
Grills (6)	\$ 5,000.00	X				Gr, WCFM
Safety Surfacing under Play Structures	\$ 5,000.00	X				Gr, WCFM
Brentwood Park						
Safety Surfacing under Play Structures	\$ 5,000.00	X				Gr, WCFM
Covered Picnic Structure	\$ 80,000.00		X			Gr, WCFM
Tree Planting	\$ 3,000.00	X				Gr, WCFM
Play Structure	\$ 75,000.00		X			Gr, WCFM
Friendship Station / Senior Complex						
Feeding Tables	\$ 8,000.00	X				Gr, WCFM
Office Addition	\$ 50,000.00		X			TBD
Security System	\$ 5,000.00	X				TBD

PLYMOUTH TWP CAPITAL PRIORITIES

Guide and framework for staff and decision makers

Utilize during annual budgeting process – determine priorities vs. funding availability

Current funding and staffing levels at both the City and Township are not sufficient for all of the ideas and desires documented

City and Township Collaboration

In addition to developing this Joint 5-Year Plan together, the City and Township also currently collaborate on two other elements related to parks and recreation in the community including:

- Shared funding for senior citizen transportation
- Both contribute funding to the Plymouth Community Council on Aging

Major Goal Areas with Key Objectives and One Year Tasks

In order to realize this shared vision of the future of the City of Plymouth, the Commission and staff identified the following four goal areas with supporting objectives and one-year tasks:

I. Quality of Life

Key Objectives

1. Neighborhoods supported
2. Parks, recreation collaboration
 - PARC taxes?
3. Communication (multi-platform)
4. Cleanliness
5. Events - continue to host

One-Year Tasks 18 - 19

- Increase the amount of information available, including top-ten FAQs by department, and keep it consistent across all websites and platforms
- Continue management of construction sites to include pre-construction meetings and site visits
- Repair Kellogg Park Fountain in 2018, and determine future plan for 2019 and beyond
- Develop parking vision and plan to move forward
- Define relationship with PARC
- Continue pursuing partnership opportunities in recreation – Recreation Master Plan
- Perform schools, facility and event security review
- Define Plymouth as a "lifelong community" using Recreation Master Plan, Zoning and New City Master Plan as guiding documents for future decision making
- Advance multi-modal interconnectivity between City and Township
- Conduct a professional survey of City residents related to quality of life topics

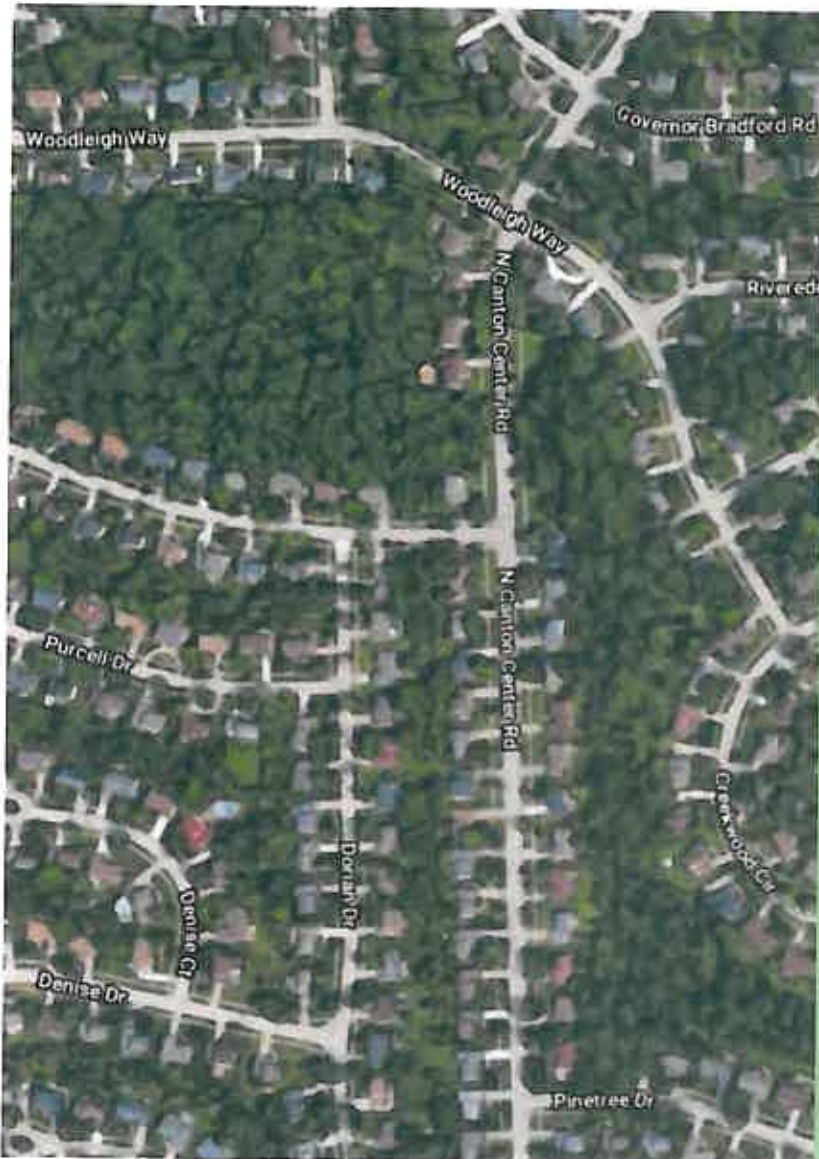
Continuing Tasks from 17 - 18 That Are In Progress

- * Complete Master Plan (originally scheduled June of 2017)
- * Complete Joint Recreation Master Plan (scheduled for May/June 2018)
- * Planning Commission Parking Report to City Commission (scheduled June 2018)

PROPOSED EDITS + ADDITIONS

PAGE 10 - Clarify bullet to read "*Both contribute funding **and/or** facility usage to the Plymouth Council on Aging.*"

PAGE 56 – Placeholder for **City of Plymouth Strategic Plan** summary. Updated in April. Will summarize those related to parks + recreation



PROPOSED EDITS + ADDITIONS

PAGE 39 - Under "**Other Recreation Facilities/Offerings**", add a brief paragraph per Twp Planning Commission

Existing Residential Subdivision Open Space

...and describe that many of the subdivisions built in the Township include common, shared open space for passive and active recreation and gathering areas for neighborhood residents.

**The Typical
Park + Recreation Agency**
(population 20,000 – 49,999)

Plymouth Township
(population 27,566)
SEMCOG July 2017

1 Park for every 1,901 residents

1 Park for every 3,938 residents

9.6 acres of parkland per 1,000 residents

6.3 acres of parkland per 1,000 residents

\$2.7 M annual operating expenditures per year

\$422k annual operating expenditures per year

\$2.77 M suggested over five years for capital expenditures

Not Available

Recover 26% of operating expenditures through revenue generated on-site

Recover 7% – 13% of operating expenditures through revenue generated on-site

26 FTEs

3.5 FTEs

\$1.5 million equipment cost of all new and used equipment

\$1.2 million equipment cost of all new and used equipment

Source: 2017 NRP Agency Performance Review

PROPOSED EDITS + ADDITIONS

PAGE 45 - Add a footnote to number of parks and acres of parkland graphic to note

"in addition, subdivisions in Township often have larger lots as well as common open space as part of the subdivision development"



NEXT STEPS

Comments this evening from public

Comments this evening from Township Board

Board consider adoption (with edits)

MDNR filing

Grants/funding mechanism

Guide for staff, Commission + Board

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM F.2
CONSIDERATION OF JOINT
RECREATION MASTER PLAN
ADOPTION**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 8, 2018

ITEM: Draft Joint Recreation Plan Consideration, Resolution #2018-05-08-24

PRESENTER: Supervisor Heise

BACKGROUND: Following tonight's Public Hearing, I am requesting your adoption of the Joint Plymouth Community Parks and Recreation Master Plan (2018-2022). This Plan represents the first Joint Parks and Recreation Plan cooperatively prepared and adopted by both the Township and City. While we are individual units of government, and maintain separate control of our land, facilities and budgets, collaborative planning can allow for better coordinated and more efficient systems. While we work closely with several public and private agencies that provide recreation opportunities for their residents, the jurisdiction and focus of this Master Plan is on the city- and township-owned and operated parks and recreation facilities and programs. The Plan is also intended to enable both the City and Township to continue to apply for funding assistance from various agencies and work toward implementing the documented recommendations. This Plan specifically provides for five years of grant eligibility with the Michigan Department of Natural Resources.

PROPOSED MOTION: I move that the Board of Trustees adopt Resolution #2018-05-08-24 approving the Joint Recreation Master Plan for 2018-2022, and file same with all appropriate governmental entities.

Moved By _____ Seconded By _____

ROLL CALL:

___Vorva___ Curmi, ___ Clinton, ___Heitman, ___Doroshewitz, ___Dempsey, ___Heise

**Resolution of Adoption
Charter Township of Plymouth Board
Joint Plymouth Community Parks and Recreation Master Plan 2018-2022
RESOLUTION #2018-05-08-24**

WHEREAS, the Charter Township of Plymouth has undertaken a planning process to determine the parks and recreation needs and desires of its residents during a five-year period covering the years 2018 through 2022, and

WHEREAS, the Charter Township of Plymouth has entered into this planning process in collaboration with the City of Plymouth, and

WHEREAS, the Charter Township of Plymouth is of the understanding that the City of Plymouth Commission intends to pass a similar resolution of adoption of the Joint Plymouth Community Parks and Recreation Master Plan 2018-2022, and

WHEREAS, the Charter Township of Plymouth began the process of developing a parks and recreation master plan in accordance with the most recent guidelines developed by the Department of Natural Resources, and

WHEREAS, residents of the Plymouth community were provided with opportunities during the development of the draft plan to express opinions, ask questions, and discuss aspects of the plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on May 8, 2018 at the Plymouth Township Hall to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss the Joint Plymouth Community Parks and Recreation Master Plan, and

WHEREAS, the Charter Township of Plymouth has developed the plan as a guideline for improving parks and recreation, and

WHEREAS, after the public hearing, the Charter Township of Plymouth Board voted to adopt the Joint Plymouth Community Parks and Recreation Master Plan.

NOW, THEREFORE BE IT RESOLVED the Charter Township of Plymouth Board hereby adopts the Joint Plymouth Community Parks and Recreation Master Plan (2018-2022).

Ayes:

Nays:

Absent:

Adopted May 8, 2018

Kurt Heise, Supervisor
Charter Township of Plymouth

Jerry Vorva, Clerk
Charter Township of Plymouth

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM F.3
MULTI-YEAR FIBER OPTIC LINE
SERVICES CONTRACT WITH AT&T**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 8, 2018

ITEM: Police Department Contract with AT&T for MPSCS Radio Circuit
Resolution #2018-05-08-25

PRESENTER: Lt. Jon Brothers

BACKGROUND:

The Police Department has used an AT&T T1 line for the MPSCS radio system. We currently have a contract for this that ends in May of 2019. We have been advised that we need to migrate off the T1 line to a fiber optic line for future MPSCS radio usage and software support.

ACTION REQUESTED:

We are requesting that the Board allow the Police Department to enter into a 5 year contract with AT&T for the fiber optic service for the radio system. This will be a monthly fee of \$492.30 a month for 60 months. AT&T will waive all termination fees and penalties for this migration over to fiber.

RECOMMENDATION:

Approve.

PROPOSED MOTION: I move to approve Resolution #2018-05-08-25 authorizing the Charter Township of Plymouth to enter into a 5 year agreement with AT&T for the fiber network for the MPSCS radio system at a cost of \$492.30 monthly, subject to review and approval by the Township Attorney.

Moved By _____ Seconded By _____

ROLL CALL:

___ Vorva, ___ Dempsey, ___ Heitman, ___ Clinton, ___ Heise, ___ Curmi, ___ Doroshewitz

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES**

RESOLUTION # 2018-05-08-25

**RESOLUTION TO ENTER INTO AN AGREEMENT WITH AT&T FOR A FIBER OPTIC
LINE FOR USE WITH THE POLICE DEPARTMENT RADIO AND SOFTWARE**

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the "Board"), held at Township Hall located at 9955 N. Haggerty Road, Plymouth, Michigan on May 8, 2018 the following resolution was offered:

WHEREAS, the Charter Township of Plymouth has historically utilized a T1 line for radio usage, and,

WHEREAS, we have been advised by the Michigan Public Safety Communications System that we have to migrate to a fiber line prior to August of 2018 due to the release of the new software version 17.7 that is required to continue to operate our radios, and

WHEREAS, AT&T has been the provider of the phone line for many years and has offered a very competitive five year contract price for this migration;

NOW, THEREFORE, BE IT RESOLVED THAT the Charter Township of Plymouth agrees to enter into an agreement with AT&T for 20 MBPS for a period of 5 years at a monthly cost of \$492.30 for the fiber network for the Michigan Public Safety Communications System radio network for the Police Department..

Motion by: _____ Seconded by: _____

Roll Call Vote:

Ayes:
Nays:
Absent:

Resolution #2018-05-08-25

Adopted: Regular Meeting of the Board of Trustees on May 8, 2018

Jerry Vorva, Clerk, Charter Township of Plymouth

Certification

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

I hereby certify that the foregoing is a true copy of the above Resolution, the original of which is on file in my office.

Jerry Vorva, Clerk
Charter Township of Plymouth

Date

Resolution: 2018-05-08-25

5-1-2018

Township Board Members,

The police department was approached by the MPSCS (Michigan Public Safety Communications System) at the beginning of this year and we were advised that all communities on the MPSCS radio system would have to migrate over to a fiber line from their old T1 phone line this year. The MPSCS gave us the contact information for the vendors that supply the lines to our Northville Tower. This migration had to take place before August. They are releasing a new software version 17.7 that will have to run on fiber.

The MPSCS gave us a list of specific requirements that had to be met. Bob Janks from our I.T. dept. has done a ton of work on this for us. We now have two quotes from both AT&T and WOW cable. **(See attachments)**

The price from WOW is \$ 683.10 a month for 20 MBPS for a 36 month contract.

The price from AT&T is \$593.63 a month for 20 MBPS for a 36 month contract or

The price from AT&T is 492.30 a month for 20 MBPS for a 60 month contract.

Our current contract with AT&T for our T1 line expires on May 5th 2019. We are currently paying \$623.43 a month for this service. When we switch over to a new fiber line we will have to pay an overlap cost for 1 month due to testing the new line while still using the old line. AT&T has advised that we can cancel the current contracts as soon as we migrate over without penalty or termination fees. **(See attached email from AT&T sales manager)**

RECOMMENDATIONS: I am recommending that we sign a new 5 year contract with AT&T for several reasons.

1. It is less money by a few thousand dollars
2. AT&T has already done this exact work for other departments from the area and know what is needed to make it work with MPSCS
3. We are currently with AT&T and they are waiving the costs for the migration
4. AT&T has a full staff of technicians and on call support / help desk to better serve our Police Department

Thank You,

Lt. Jon Brothers



Plymouth Township- MPSCS network

Location	AT&T ASENOD Realtime 20M Pricing			
	Service	Term	QOS	Monthly
Dispatch : 9955 N. Haggerty Road. Plymouth, MI 48170 Master Site: 42147 W. Seven Mile Road. Northville, MI 48167	Switched Ethernet on Demand (1G Port 20M CIR)	36 Month	< 5 ms	\$ 593.63
	Switched Ethernet on Demand (1G Port 20M CIR)	36 Month	< 5 ms	\$ 593.63
Dispatch : 9955 N. Haggerty Road. Plymouth, MI 48170 Master Site: 42147 W. Seven Mile Road. Northville, MI 48167	Switched Ethernet on Demand (1G Port 20M CIR)	60 Month	< 5 ms	\$ 492.30
	Switched Ethernet on Demand (1G Port 20M CIR) ****Installation Included****	60 Month	< 5 ms	\$ 492.30
Total				

*pricing assumes a three or five year term commitment.
pricing is on a per-site basis.*

AT&T Switched Ethernet On Demaand

- * Access circuit speed available at 100 Mbps or 1 Gbps for the same cost.
- * Service level listed above is Realtime & Interactive.
- * Service level and committed information rate (CIR) can be chaged at any time.
- * See pricing spreadsheet for all speed/service level configurations and costs (36 & 60 month).

AT&T Account Team

Jack Tylus
Client Solutions Executive
810-513-3747
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Tony Bartolotta
SLED Team- Nordicom Technologies
248-954-3433
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Plymouth Township T1 ETF Waiver

BZOSKIE, ISAIAH J <ib5879@att.com>

Fri 4/27/2018 2:21 PM

To: Jon Brothers <jbrothers@plymouthtwppd.org>;

Lt. Brothers,

Thank you so much for your time today!

As discussed in our meeting this morning, When migrating from your existing point to point T1 service to AT&T's switched ethernet service (ASE, Fiber) by signing a new 36 or 60 month agreement. AT&T will waive any and all early termination fees that may be associated with the disconnection of the existing T1 point to point service (AT&T contract number 20160503-7187, expiring May 5th, 2019). Your AT&T team will initiate the disconnect of existing T1 service when authorized to do so by Plymouth Township. At the time of disconnection, the AT&T account team will note new circuit ID (ASE) which will waive early termination fees.

Please let me know if you need any further clarification.

Isaiah Bzoskie
Sales Manager
Government and Education Solutions

AT&T Services, Inc
16025, Northland Dr, Southfield, MI 48375
m 952.221.6354 | Isaiah.john.bzoskie@att.com

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**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM F.4
GOLF COURSE COMMITTEE
PRESENTATION**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 8, 2018

ITEM: Golf Course Committee Presentation

PRESENTERS: Golf Course Committee

BACKGROUND: On January 23, the Board of Trustees created an ad-hoc "Golf Course Study Committee" that would be charged with making non-binding recommendations to the Board on the future of Hilltop Golf Course, our relationship with Billy Casper Golf Inc., and options for the re-purposing of Hilltop, should we go that route.

I asked this committee to begin its work in February, with final recommendations by May 1. The Committee has completed its task after holding numerous public meetings and gaining valuable public input. They have prepared a Power Point presentation for the Board's consideration on May 8, and most of the Committee members will be on hand to answer questions and take comments.

I want to personally thank the Committee members who volunteered their time and expertise in this worthwhile civic effort. We are fortunate to have good citizens who care about our community and are willing to step up to make it a better place.

- Supervisor Heise

PROPOSED MOTION: None required

HILLTOP STUDY COMMITTEE

Board of Trustees Report

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Agenda

- Executive Summary
- Review of what we learned
 - Background
 - Financial history and operating metrics
 - Capital expenditure requests
 - Forecasted operating results
 - Community survey and public comments
- Analysis of Potential Courses of Action
 - Continuing golf course operations
 - Improvement opportunities
 - Alternative uses
- Timeline and next steps

Executive Summary

- Continued operation of Hilltop in it's current form will require subsidization by the Township
- Potential cash use of \$230 - \$350k per year (including maintenance capital expenditures) until major investments/changes are made
- Modest improvements in financial health seem achievable but are limited by resources and land constraints
- Recommendations:
 - Hire professionals to study opportunities for golf layout improvements and alternative uses
 - Begin RFP process for 2019 season and focus on opportunities to improve management company contract
 - Assist with township board in establishing "Guiding Principles" for potential alternatives

What we learned - background

- Hilltop built in 1927 as 9 hole course
 - Market saturation from 1970's to 2000's caused a reduction in rounds played. In addition lack of investment in the property may also be a contributing factor.
 - The course was leased prior to 2011 – operator had no interest in continuing under that arrangement
 - Previous business models have also led to current eroding conditions
- Billy Casper Golf (“BCG”) has operated the course since 2011
 - BCG runs 4 other municipal facilities in Michigan and is the largest operator of municipal courses in the US
 - BCG receives management fee of 11% of revenues for turnkey operations management
 - Current agreement expires in March 2019. Notice of intent to renew or terminate is due by November 30th, 2018.

What we learned – financial metrics

- Operating losses (before capital expenditures and depreciation) averaged \$90k the last four years
- BCG data shows 23k round average over a 7 year period
- Average revenue per round of ~ \$22 represents a “value” course
- Only ~ 23% of the rounds in 2017 were played by Plymouth residents (area code 48170); down from 26% in 2016

Hilltop Golf Course					
Committee Financial Analysis					
Historical results					
	Actual				
	2014	2015	2016	2017	
Total Rounds	<u>21,931</u>	<u>27,668</u>	<u>23,220</u>	<u>22,473</u>	
Revenue					
Total Revenue	527,319	604,204	529,584	508,785	
	Rev/round \$	\$ 24.04	\$ 21.84	\$ 22.81	\$ 22.64
Total Cost of Sales	56,110	77,036	69,380	66,812	
Gross Golf Revenue and net food and beverage	<u>471,209</u>	<u>527,167</u>	<u>460,204</u>	<u>441,973</u>	
Total Labor	284,625	320,293	312,727	330,087	
Total Other Operational Expenses	<u>259,522</u>	<u>253,501</u>	<u>238,704</u>	<u>261,360</u>	
Total Expenses	544,147	573,794	551,431	591,447	
EBITDA (i.e., operations before capital items)	(72,938)	(46,627)	(91,227)	(149,474)	
Four Year Average operating losses				(90,067)	

***Data provided by BCG

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BCG Recommended Capital Expenditures

- Cart paths repairs/replacement
- Golf carts need to be replaced
- Maintenance equipment needs
- Tree work
- Drainage, tee enhancement, other recurring golf course work

Item	Recommended amount over four years
Cart paths	\$275,000
Golf carts; beverage cart	\$112,500
Maintenance equipment	\$93,000
Tree work	\$60,000
Drainage, tee enhancement & other	<u>\$100,000</u>
Total	<u>\$640,500</u>
Average /year	<u>\$160,125</u>

***Data provided by BCG

What we learned – projected results

- BCG projects operating losses to continue – average of \$70k
- Using a four year average of BCG recommended capital expenditures results in an average cash use of \$230k annually
- BCG projects growth in rounds to 25k in 2018 and increasing further in 2019 and 2020.

Hilltop Golf Course Committee Financial Analysis BCG projections			
	Base Case Projections (Growth)		
	2018	2019	2020
Total Rounds	25,128	26,500	27,345
<i>Revenue</i>			
Total Revenue	568,305	613,344	657,488
	Rev/round		
Total Cost of Sales	\$ 69,594	\$ 78,004	\$ 85,492
Gross Golf Revenue and net food and beverage	498,711	535,341	571,996
Total Labor	330,453	333,757	337,095
Total Other Operational Expenses	243,504	285,264	287,723
Total Expenses	573,957	619,021	624,818
EBITDA (i.e., operations before capital items)	(75,245)	(83,681)	(52,822)
	<i>Average operating losses</i>		(70,583)
Pro-rated Capital / Interest/ Depreciation	(160,082)	(160,082)	(160,082)
Estimated cash flow including capital items	(235,327)	(243,762)	(212,904)
	<i>Average after capital items</i>		(230,664)

***Data provided by BCG

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What we learned – range of outcomes

Hilltop Golf Course Committee Financial Analysis												
Outcome Ranges												
	BCG Projections				Flat				Decline			
	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Avg</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Avg</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Avg</u>
Rounds	25,128	26,500	27,345	26,324	23,823	23,823	23,823	23,823	22,000	21,500	21,000	21,500
Net Revenue	\$ 498,711	\$ 535,341	\$ 571,996	\$ 535,349	\$ 469,197	\$ 473,381	\$ 487,311	\$ 476,630	\$ 426,767	\$ 410,341	\$ 394,334	\$ 410,481
Operating loss	(75,245)	(83,681)	(52,822)	(70,583)	(104,760)	(145,640)	(137,507)	(129,302)	(147,189)	(208,681)	(230,484)	(195,451)
Cash loss	\$(235,327)	\$(243,762)	\$(212,904)	\$(230,664)	\$(264,841)	\$(305,721)	\$(297,589)	\$(289,384)	\$(307,271)	\$(368,762)	\$(390,566)	\$(355,533)

- Operating losses will likely continue – estimated range is \$70k to \$200k annually depending on # of rounds played and other factors (rates, weather, etc.)
- Including the recommended capital expenditures increases the potential cash use to \$230k - \$350k annually

What we learned – public comments

- Regular users of Hilltop enjoy the course
 - Challenging greens – although a short course, it is a tough course
 - Good value for greens fee rates
- These same features, however, presumably limit ability to grow the amount of rounds
 - Beginner golfers can be frustrated because of difficulty of the course
 - Pace of play can be a problem with too many poor or inexperienced golfers
 - “Tight” course causes safety concerns
- Results of survey (300 participants with no financial information shared)
 - About 20% visited Hilltop
 - About 47% preferred that Hilltop remain open; 29% preferred it being repurposed for other recreational purposes
- Significant public opposition has been heard regarding any housing development on the property

Courses of Action – continuing operations

- Continued operation at Hilltop will likely require some level of subsidization by the Township
- Modest improvements in financial health can certainly be made
 - Price sensitivity is a large question (i.e., BCG believes raising rates will likely reduce rounds such that overall revenue may decline with price increases further increasing losses)
 - Enhancements to food and beverage operations seem to be available, however the existing clubhouse has limitations with respect to square footage and facilities
- If golf operations continue, we would recommend a Request For Proposals (“RFP” process) to engage with potential suitable partners that consider alternative contractual structures (in addition to revenue based management fees)
 - Committee remains concerned that a change in management may not fix all issues and subsidization will likely still be needed

Courses of Action – Alternative Uses

- Recommend that a master plan be developed that incorporates Hilltop, the “triangle property”, and Township park
- Master Plan needs to quantify estimates for both the net investment and ongoing net operating costs of each practical alternative
- Factors to consider:
 - “All in” investment required for developing a sustainable golf course operating model (irrigation system, tees/green changes, clubhouse improvements, etc.)
 - Investment and incremental annual costs of greenspace options
 - Proper consideration of qualitative factors from community (besides economics, what do the township residents want the property to be?)

Timeline – Next Steps

- Spring – Summer 2018
 - Defer capital expenditures until future of Hilltop is decided (other than safety issues)
 - Hire professionals to study alternative developments
 - 9 or 12 hole executive course
 - Other recreational opportunities for the site
 - Other non-recreational opportunities
 - Draft Requests For Proposals (“RFP”) for potential new golf course management arrangements

Timeline – Next Steps

- Fall 2018
 - Evaluate course financial operations for 2018 year
 - Review RFP responses for golf course management contract (including negotiating with BCG)
 - Review results of professional work for alternative uses of Hilltop
- Year End 2018
 - Trustees make decision on direction of Hilltop
 - November 30th deadline

Committee Members and Process

- Trustees
 - Jack Dempsey
 - Bob Doroshewitz
- Golf Course Management Background
 - Bob McCurdy
- Nearby residents and interested bystanders
 - Joanne Lamar
 - Chris Hunter
 - Andrew Malm
 - Jason Winters
- 5 public meetings
 - Presentation by BCG
 - Review of pertinent data and information provided by BCG, township staff, and others
 - All meetings were well attended by community and offered opportunity to voice opinions and ask questions of BCG

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM F.5
CORPORATE BENEFIT SOLUTIONS**



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: May 8, 2018

ITEM: Presentation by Corporate Benefit Solutions

PRESENTER: Supervisor Heise & Treasurer Clinton

BACKGROUND: The Charter Township of Plymouth faces many challenges and opportunities over the next several years in how we provide employee benefits, manage OPEB compliance, streamline human resource processes, and reduce costs. By year's end, we will also need to reorganize our human resource department and prepare for upcoming collective bargaining agreement negotiations.

Corporate Benefit Solutions has experience in the private and public sectors, integrating HR, compliance, payroll, and benefit management services in a way that should save taxpayer dollars, provide competitive benefits for our employees, and provide tools for us to comply with state OPEB mandates in the future. We have invited them to our May 8 meeting to share their ideas and vision for the Board.

PROPOSED MOTION: None required; presentation only.

BOARD OF TRUSTEES PRESENTATION

PREPARED FOR:



Presented by:
Corporate Benefit Solutions LLC
5750 New King Drive, Suite 310
Troy, MI 48098
Phone: (248) 290-0250
www.corporatebenefitsolutions.net

May 8th, 2018



Introduction:

In working with the Township's leadership, Corporate Benefit Solutions (CBS) is taking a team approach to finding solutions to the Township's goals. Our team strategy involves coordinating the efforts of OPEB trust administration, payroll services, HR, retirement planning, online enrollment system, and education. By engaging the services of CBS and through the combined resources of these strategic partners, we will build an integrated system that will not only improve employee satisfaction, but also streamline the Township's processes and reduce cost.

The Team:

- Corporate Benefit Solutions (CBS) – Steve Mattar and Fred Elias
- MERS – John Waugh
- Paylocity – Lindsay Tittensor
- EctoHR – Colleen Burke



Township Goals:

1. Increase Value of Services Provided to the Township
2. Streamline and Consolidate HR Services for the Townships Employees and Retirees
3. Saving the Township in Overall Cost



Benefit Structure and HR Processes Current VS Proposed



Benefit	Current 2017-2018	Proposed 2018-2019	Estimated Cost/Savings
Health Insurance ¹	Blue Cross Blue Shield & Blue Care Network	Blue Cross Blue Shield & Blue Care Network	-\$63,000
Dental Insurance	Delta Dental	Ameritas	-\$29,093
Vision Insurance	NVA	EyeMed	\$2,612
Basic Life and AD&D Insurance	The Hartford	Reliance Standard	\$0
Long Term Disability Insurance	The Hartford	Reliance Standard	-\$22,227
HR Administration ²	Internal Staff	Outsourced - EctoHR	-\$35,000
Enrollment Process	Paper/Hand Keyed	Automated/Paperless	\$5,728
Payroll	ADP	Paylocity	\$0
Health Care Savings Program ³	ICMA	MERS	-\$915
Retirement Plans ³	401(a): John Hancock 457: Nationwide	MERS	-\$79,655
Estimated Total Annual Savings	N/A	N/A	-\$221,549
Estimated Annual Employee Savings	N/A	N/A	-\$93,170
Estimated Annual Township Savings	N/A	N/A	-\$128,379

Note:¹ Medical rate reduction is based on the groups current census. More accurate rates will be available once the renewal is released to the group. Also, this savings estimation does not include the retiree segment, which is currently under review.

Note:² HR administration cost reduction will be dependent on the scope of work provided.

Note:³ Savings are based off total plan assets that were provided to Corporate Benefit Solutions.

Note: The dental, vision, life, and disability rates shown were provided by the companies shown and are believed to be accurate. However, actual rates may adjust up or down after implementation.

Note: All alternate proposed carriers meet or exceed all current benefit plans and designs.



HR Process Enhancement

Current New Hire Enrollment Process

1. HR inputs employee into payroll and gives them their benefits enrollment packet.
2. Employee completes benefit enrollment paper forms by hand.
3. Employee turns in the paper forms to HR.
4. HR double checks the forms to make sure all required fields are completed accurately.
5. HR processes the enrollment forms by scanning each form and submitting them individually to Blue Cross, Delta Dental, NVA, and The Hartford (or to current broker for processing).
6. HR calculates the employee deductions and manually communicates them to payroll.

Estimated Time Spent: 1 to 2 hours



HR Process Enhancement

Proposed New Hire Enrollment Process

1. HR inputs employee into payroll and gives them their benefit booklet with instructions on how to access their online benefits enrollment portal.
2. Payroll automatically feeds the online enrollment system with the Employees data.
3. Employee logs into their online portal and completes their enrollment.
4. The online enrollment system automatically feeds all of the insurance carriers and payroll with the enrollment information and employee deductions.

Estimated Time Spent: 15 minutes



Items to Address:

1. OPEB Compliance – PA 202
2. HR Department Restructuring
3. Thoughtful and Respectful Preparation for Future Expiring Labor Agreements
4. Retirement and Health Savings Program Restructuring



Items to Address:

(Continued)

1. OPEB Compliance – PA 202

A. *OPEB Trust and Administration (MERS)*

I. Retiree Health Funding Vehicle Overview

II. Turnkey solution: Simple, no cost implementation

B. *Funding Strategy*

I. To be determined

**CHARTER TOWNSHIP OF
PLYMOUTH
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REGULAR MEETING**

May 08, 2018

**ITEM G
SUPERVISOR AND TRUSTEE
COMMENTS**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 08, 2018**

**ITEM H
PUBLIC COMMENTS AND
QUESTIONS**

**CHARTER TOWNSHIP OF
PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
May 8, 2018**

**ITEM I
ADJOURNMENT**